

## End of Day Release Instructions

Dear Parents,

Please fill out this form and return to each of your children's teachers. These are your instructions for how your child is to be dismissed from school each day.

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

### **Grades K-8**

Any of the following people (siblings, relatives, friends, neighbors) may pick up my child. Please include all relevant phone numbers.

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If your child has not been picked up within 15 minutes of the school day end, they will be sent to YDP. There is an hourly charge for this.

### **Grades 5-8 only**

My child has permission to walk or leave the school on his/her own. Yes \_\_\_\_\_ No \_\_\_\_\_

My expectation is that they will do the following after leaving school:

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**Please remember there is NO supervision on the playground 15 minutes after the close of school. If your child remains on the school premises, the Madeleine School does not assume responsibility for your child's safety. Please sign this form indicating you understand this policy.**

Parent signature \_\_\_\_\_ Date \_\_\_\_\_